SFSU English Department
MINUTES
Thursday, August 23rd 2018
12:30-1:30 p.m. HUM 485

In Attendance: Abeywickrama, P; Cabrera, A; Cannon, S; Chan, E; Curtis-Cummins, D; De Almeida, S; De Guzman, K; Deicke, D; Diaz, B; Fredericks, T; Gelms, B; Gilligan, J; Goorjian, J; Green, G; Hackenberg, S; Hanley, L; Holland, J; Jones, A; Klironomos, M; Kohls, R; Kwok, W; Lederer, J; Lindeman, N; Lyles, L; Morris, P; Motai, L; Mylander, J; Nguyen-Bilse, J; Olsher, D; Paulson, J; Quinn, D; Roberge, M; Rusk, M; Sandy, C; Santos, M; Schulte, J; Shahani, G; Smirnova, A; Star, S; Stec, L; Walker, T; Weiss, M.

1. Approval of Agenda
   a. A motion was made on the floor, approved, and seconded

2. Welcome back and Announcements!
   a. Bridget Gelms is our newest faculty member teaching in our Composition and TPW program. Everyone welcome Bridget!
   b. Lauren Cirina – Replacing Emma as the First-Year Coordinator. See her for:
      i. Student placement in Comp – PLEASE CHECK YOUR PRE-REQ ROSTERS!
      ii. Her email is Comp2@sfsu.edu
   c. Lisa Heyer has retired
   d. Ellen Peel has retired
      i. There will be an event for her in September
      ii. Please look out for more info coming soon
   e. Bill Christmas is on sabbatical and we wish him all the best
   f. Gitanjali and Julie are both officially full professors! BE sure to congratulate them when you see them.

3. Larry Hanley and RTP Update
   a. Sumer Star is going up for Tenure
   b. Tara Lockhart and Sarita Cannon are both going up for full professor
   c. Please write letters of support and send them to the department by September 25th!
      i. Please be specific in your letters about the ways in which you have worked with these professors.

4. This is Sugie’s last year as Department Chair
   a. We need to hold an election
   b. Gitanjali has thrown her hat in the ring
   c. You will receive more about this later in an official email from NEC calling for candidates and recommendations

5. Several things happening in the department this semester
   a. The ETC has closed its doors.
      i. Now an undergraduate study space – Should be great for our students that expressed their desires for such a space
         1. This came from Summer’s meeting with our majors last Spring
         2. Please tell your students that this space exists!
      ii. Please have your students contact the LAC and CARP for tutoring.
iii. Please send your grad students to the LAC who is desperately wanting for English tutors and they can continue to get credit for tutoring and the have assured us that they can seat our grads and undergrads.

b. We are redesigning our BA and MA – A more unified department
   i. The proposals will be read on the 30th!
   ii. We are now required to list 2 specific courses rather than “2 lower-div courses’
      1. The ECC has been working on creating variable topics for these courses
      2. We also decided to create an Area E that is for prospective English majors – ENG 218 – to count for the additional three units

c. There has been a lot of work done in our A2/E redesign committees
   i. Excellent response to the executive orders
      1. We are developing course proposals for Area E, we have until October to get these submitted to the college for approval
      2. Any program on campus can offer Area E courses but we still anticipate teaching the bulk of those Area E courses in English

d. We have a Linguistics Tenure Track search!!
   i. When we find out the dates of the job talks, we will let you know. PLEASE ATTEND!
   ii. Special emphasis in Socio-Linguistics
      1. Jennifer Mylander is the chair of the committee which also consists of Jennifer Trainor, Jenny Lederer, Robert Kohls, Sugie Gen-Salter, and Anastasia Smirnova.
      2. At the end of this semester’s department meeting, we will announce the dates of the campus visits

6. Construction is set to begin on the Tapia Triangle – not much we can do, please be patient as we are all in the same boat
   a. Please email Larry Hanley (union rep) if and when the noise and heat negatively impact your teaching

7. Tyler’s talk about petitions, Ws, and WUs
   a. Please manage your rosters for the first few weeks and drop students if they disappear and you are unsuccessful in reaching them
   b. Ws are official withdrawals requested by the students
      i. You enter these on-line
      ii. CHECK OUT THE FACULTY GUIDE ON OUR WEBSITE!!!!
   c. WUs are initiated by faculty when the students disappear

8. Thank everyone for coming!
   a. Have a great semester!
   b. Next department meeting is Tuesday, December 18th @ 12pm
   c. As always, please let us know what we can do to help