EAB Agenda  
Wednesday Feb 27, 2019  
2-3-pm


Old Business

- GTA funding pilot beginning this Fall  
  o GTAs will be given a tuition remission for their GTAship in addition to their salary. We are one of a few departments that was selected to participate in this program.  
    ▪ Different from the TAs we have working in Lit classes in accordance with 803.
- Reaching out to our current majors  
  o Please speak with your students about events that they are interested in for the department  
  o We had a very successful career panel a few weeks ago that was packed  
  o JG – Have we thought about a social event for the beginning of the Fall semester that doubles as an advising event? We can introduce ourselves as advisors and students can get necessary information at the beginning of the year.  
  o BC – When we used an app, Sign-Up Genius, we had the best numbers for our advising events. Maybe we could use that with our new students  
  o PA – we use virtual open houses to introduce our students to the new program which have been successful  
  o SGS – If we could have some concrete proposals for the next EAB meeting to vote on, that would be great.  
  o JG – Purdue used to do a program called Books and Coffee where faculty would give a talk about a book and students would come to talk about it and it was very successful.  
  o SGS – Sneak preview is coming up on April 6th and other departments host student panels during that event. These are great ideas and we would love to be able to do things like that.  
  o JG – Student ambassador groups would be a great idea for something like this.

New Business

- HUM 125:  
  o College is no longer supplying printers and toner  
  o The department can no longer continue to pay for the replacement of printers and toner for all faculty offices
- The Plan  
  o Turn HUM 128 (currently the GTA office) into a lecturer hub.
Conference table to meet, Xerox printer and copier, and well as all of the mailboxes and laptops, fridge,
- The ETC office will be the equivalent space for the tt faculty
- Can network your office computers to the printers/copiers in your respective spaces
- The mail will be sorted by the Dean’s office and the space will be supported by the Dean’s office budget.

- Questions:
  - JL – I do a significant amount of printing for student advising in real time, this doesn’t allow for that
  - SGS – It’s something we will have to adjust to
  - LS – What about 102, what happens to that space?
  - SGS – Nothing will change there
  - LH – I think there are many reasons not to do that, one is exposing private student information.
  - TS – maybe use the laptops we will put in that room to print?
  - The Xerox also has a privacy feature that allows for printing only when a specific code has been entered into the machine
  - SGS – Also keep in mind that we are given $9,500 to run the department every year and printers and toner runs roughly $3,000 a year
  - LH – I think the private printers in faculty offices is a justifiable expense
  - SGS – These will be adjustments that we will need to make but it is not impossible
  - LH – Why the segregation of TT vs. lecturer space?
  - SGS – because of sheer size. Also, because the lecturers to not have a space to meet and collaborate and they need it.

- Transition next year: Coordinator elections
  - We should be doing this in the Spring and according to our by-laws, these elections need to be program specific. We will hold the election for you but the programs need to let us know who the candidates are

- Seventh cycle of program review
  - At some point we should take a look at what will be required of us and plan ahead for that massive undertaking.

Reminder: Next EAB meeting, Wed March 20, 2-3pm